

Postal address:
Conterganstiftung für behinderte Menschen (Contergan
Foundation for People with Thalidomide Handicap • 50964
Cologne

OFFICE ADDRESS
Erna-Scheffler Straße 3
51103 Köln (Cologne)

POSTAL ADDRESS
VON-GABLENZ-STRAÙE 2-6
50679 KÖLN (COLOGNE)
TEL +49 221 3673-3673
FAX +49 221 3673-3636

www.contergan-infoportal.de
geschaeftsstelle@contergan.bund.de
STC Nr.:

Life Certificate

Cologne, October 2018

Dear Sir or Madam,

Please find enclosed the form 'Life Certificate'.

Kindly return the completed form to us **by 31.01.2019** - either

- by **post**
- **or**
- by **email**

We will forward a confirmation of receipt per post if required (also when the form is sent to us per email)

Should you have posted a life certificate to us after **22.10.2018** there is no need to submit any further certification.



Kristina Kruse

Conterganstiftung
für behinderte Menschen
Von-Gablenz-Str. 2 - 6
50679 Köln

Proof of Identity / Life Certificate

Confirmed by the Registration Office / Citizens Registration Office / Citizens Advice Bureau (**free of charge**,
as for disability benefits purposes)

We hereby confirm Mrs./Mr.

Surname:

Maiden Name:

First name:

Date of Birth:

Country of birth:

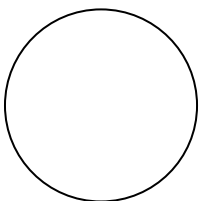
Nationality:

registered address in:
.....
.....

appeared **in person**.

Payment of benefits from the Office of the Contergan Foundation requires the beneficiary to be living.

(§§ 12, 13 Para. 2 and 3 Contergan Foundation Act - ContStifG)



Official Seal (Place, Date)
Citizens Advice Bureau)

.....
.....
(Registration Office / Citizens Registration Office /

Life Certificate

The employees of the Residents' Registration Office / Citizen Centre / Registry Office certify that you **appeared in person**.

Information for the employees of the registration offices:

We kindly ask the employees to support the Contergan Foundation for Disabled People by means of administrative assistance.

■ §§ 4, 5 Administrative Procedure Act - VwVfG

Please fully fill out the proof of identity provided to you. Please sign it and stamp it with your official seal.

Please compare the address with a valid ID card or the like.

As an **alternative**, we also accept a certificate of residency or an extract from the register of residents if the person in question appeared in person.

■ § 18 section 1 Federal Registration Act - BMG

Information for you as the party concerned:

The certificate of residency or the extract from the register of residents is given to you if you **appear in person and have a valid ID card**.

Exceptions within Germany (list of examples)

We can accept a certificate from your attending physician if:

- you are bedridden.
- your responsible Residents' Registration Office / Citizen Centre / Registry Office does not have a handicapped accessible entrance.

Exceptions abroad (if a German embassy or German consulate cannot be reached – list of examples)

- **Brazil:** Voter registration office
- **Great Britain and Ireland:** Notaries
- **The Netherlands:** as a cross-border commuter the nearest Residents' Registration Office / Citizen Centre / Registry Office